

RECORD OF A REGULAR MEETING OF THE BROOKLINE SCHOOL COMMITTEE ON **THURSDAY, MARCH 7, 2024** AT 6:00 PM, IN THE WALSH SCHOOL COMMITTEE ROOM, 5TH FLOOR, TOWN HALL. STATUTORY NOTICE OF THIS MEETING WAS FILED WITH THE TOWN CLERK.

School Committee Members Present: David Pearlman (Chair), Andy Liu (Vice Chair), Helen Charlupski, Steven Ehrenberg (remote), Valerie Frias (remote), Natalia Linos (remote), Sarah Moghtader, and Mariah Nobrega (remote). *School Committee Members Absent:* Suzanne Federspiel. *Staff present:* Dr. Linus Guillory, Superintendent; Dr. Jodi Fortuna, Deputy Superintendent for Teaching and Learning; Dr. Susan Givens, Deputy Superintendent for Administration & Finance (remote); Liza O'Connell, Interim Deputy Superintendent for Student Services (remote); Dr. Matthew DuBois, Senior Director of Clinical Services and Social Emotional Learning (remote).

Mr. Pearlman called the meeting to order at 6:00 PM.

1. ADMINISTRATIVE BUSINESS

a. Consent Agenda

ACTION 24-21:

On a motion of Ms. Charlupski, and seconded by Ms. Moghtader, the School Committee voted, by roll call, with 7 in favor (Mr. Pearlman, Dr. Liu, Ms. Charlupski, Dr. Ehrenberg, Ms. Federspiel, Dr. Linos, and Ms. Moghtader; Ms. Nobrega was not present for the vote), 0 opposed, and 1 abstention (Ms. Frias), to approve the following Consent Agenda items:

- i. Past Records: February 8, 2024 Meeting Minutes
- ii. Past Records: February 27, 2024 Meeting Minutes
- iii. Student Trip: Driscoll School 8th Grade Trip to The Farm School, May, 2024 (Attachment A)
- iv. Pierce School Project: Consigli, Amendment No. 4 (Attachment B)
- v. Driscoll School Project: Gilbane, Change Order No. 35 (Attachment C)

b. Possible Vote to Approve the Second Lease Amendment to the lease with Temple Ohabei Shalom (1187 Beacon Street, Brookline, Massachusetts) for FY2025, including more “hours of use” to accommodate the planned BEEP full school day.

ACTION 24-22:

On a motion of Ms. Charlupski, and seconded by Dr. Liu, the School Committee VOTED UNANIMOUSLY, by roll call, with 8 in favor (Mr. Pearlman, Dr. Liu, Ms. Charlupski, Dr. Ehrenberg, Ms. Frias, Dr. Linos, Ms. Moghtader, and Ms. Nobrega), 0 opposed, and 0 abstentions, to approve the Second Lease Amendment to the lease with Temple Ohabei Shalom for FY2025 (Attachment D).

Members thanked Dr. Susan Givens, Deputy Superintendent for Administration and Finance, and Margaret Eberhardt, BEEP Principal, for their work negotiating this lease amendment.

2. SUPERINTENDENT'S REPORT, INCLUDING THE SPOTLIGHT ON EXCELLENCE

Superintendent Guillory presented his report (Attachment E). He shared the announcement by the Brookline Commission for Women of the 2024 Brookline Women of the Year, which includes two school district employees: Lynda Kirby and Mindy Paulo. Ms. Kirby is retiring after 37 years in the school district, most recently serving as the Administrative Office Manager in the Office of Student Services. Ms. Paulo is the Director of English Learner Education. Ms. Kirby and Ms. Paulo will be celebrated at a reception on March 20. Sasha Palmer, Director of Food Services, was named by Governor Healey to serve on the School Meals Nutrition Standards Commission. The Commission is tasked with reviewing nutrition standards in K-12 schools, including those that will prevent chronic disease and optimize the short-term and long-term health of children. We look forward to hearing more about the Commission's recommendations. The Roland Hayes School hosted their Annual Science Fair on Saturday, March 2, showcasing the innovative work of 95 budding scientists and attended by 300+ family members and friends. Lincoln School celebrated its first CultureFest, a celebration of the broad and diverse cultural heritage of the school community. Sponsored by the LIFE committee (Lincoln Initiative for Equity), the event featured over 20 tables of food, music, art, and traditions. Dr. Guillory extended congratulations to the BHS Drama Society: their entry into the 2024 Massachusetts High School Drama Festival, *It's The Thought That Counts – Dracula*, was recognized with six all-star company rounds last week. The PSB Department of Guidance and Clinical Services is hosting a workshop with Massachusetts Partnership for Youth, titled Identifying Anxiety and Supportive Effective Regulation, on March 27 at 6:00pm. The Brookline Adult and Community Education's spring break summer camp is scheduled for April 16-19. The organized camp experience is for kids aged 5-12, and will be held at the Roland Hayes School. Dr. Guillory, Ms. Charlupski, and Ms. Nobrega offered a tribute to Karen Miller, who passed away on February 29, 2024. Ms. Miller devoted four decades of service as a school district nurse, most of those years at the Lawrence School. During her tenure, she skillfully and thoughtfully attended to the needs of our students, and she was held in the highest regard by students, parents, teachers, administrators and fellow nurses across the district. Dr. Guillory summarized his recent and upcoming school visit schedule.

Dr. Guillory announced that the Spotlight on Excellence is honoring the district's SEL and Mental Health Programming. Dr. DuBois joined the meeting, accompanied by Alissa Ovadia, Meghan Monahan, Samantha Mazzeo, Robin Toback, and Doug Delorey, to highlight some of the life-changing SEL and mental health programming that is part of the continuum of support offered to our students. The work includes active monitoring of the wellness of our students, increasing access to protective factors, supporting attendance and active engagement in school, actively teaching and strengthening social-emotional skills, partnering with educators, administrators, families and community partners to support student wellness, and ensuring access to high-quality, culturally responsive mental health care. Ms. Ovadia, counselor at Hayes School, shared some of the small group and classroom lessons she uses to teach social-emotional skills, including from the Second Steps and Zones of Regulation programs. Ms. Monahan and Ms. Mazzeo, school counselors at Lawrence School, highlighted the Celebration Circle at Lawrence School, created to publicly recognize those students who are upholding the school's values. Ms. Toback, School Psychologist at Brookline High School, shared the goals and success of the Dreamfar High School Marathon program at BHS, an inclusive program that teaches teamwork, resilience and self-acceptance, and that allows students to make connections and create a strong sense of school belonging. Mr. Delorey, a clinical coordinator with the BRYT Program (Building

Resilient Youth and Teens) at BHS, described the work to support students who are returning to school following an extended absence for mental health treatment. BRYT provides a fully-staffed space within the school that students can access at any time, no questions asked; dedicated staff, including a clinical coordinator and an academic coordinator; and support plans focused on integrating systems of support inside and outside of school. Ms. Charlupski noted that the BRYT model, which destigmatizes mental health services and diagnoses, was pioneered 20 years ago at Brookline High School by Dr. Henry White, of the Brookline Center for Community Mental Health, and is now used in many school districts across the country. Members expressed their appreciation for this snapshot of the vital mental health services being provided to students throughout the school district, and the positive changes that the district is witnessing as a result of this investment. Dr. Guillory presented Dr. DuBois and his clinical team with the Spotlight on Excellence Award.

3. PUBLIC COMMENT

PSB parent Paul Hanna provided public comment, noting that as a Palestinian-American he wants his children to be in a school community where they can fully and honestly embrace their identity and culture. He urged school leaders and teachers to recognize that pro-Palestinian sentiments or calling for a ceasefire in Gaza are not hate speech, nor should those types of statements be construed as supporting terrorism. Our Arab American, Muslim and Palestinian American students need to feel supported by their teachers and counselors, so that they will feel empowered to participate fully in school life just like their peers. PSB parent Colin Stokes shared his disappointment that the School Committee did not vote to fully implement the 9th grade unlevelled English pilot for all 9th graders in the fall. His son is enrolled in the pilot course this year. The system of leveled courses is outdated and segregated, and is causing harm to our students. The pilot is designed to address at least one structural barrier to equity and, as an effort to build an inclusive 9th grade community at Brookline High School, it should be supported.

4. PRESENTATIONS AND DISCUSSIONS OF CURRENT ISSUES

a. Presentation on Student Attendance

Mr. DuBois presented the Student Attendance Report (Attachment F). He reported that school leaders across the Commonwealth are deeply concerned about attendance rates. In Brookline, our attendance goals are to: support all students in arriving to school on time every day; to accurately record the attendance of every student, every day; to respond to attendance challenges at the same (early) time across schools, using best practices; and to create consistency in how we communicate attendance expectations to all staff, students and families across the district. He reminded the Committee of attendance laws and best practices, including: all children between the ages of 6 and 16 must attend school; schools must record the attendance of all students every day; guardians are legally required to ensure that their children attend school every day; and schools should attempt to intervene as soon as attendance challenges are observed. Chronic absenteeism (missing 10% or more of school days enrolled) in Brookline, even before the COVID pandemic, was trending upward: 7.4 % in 2016-2017; 7.8% in 2017-2018; 8.1% in 2018-2019; and 9.3% in 2019-2020. After a spike post-COVID (doubling to 15.1% in 2021-2022), we are seeing decreases: 14.5% in 2022-2023 and, as of 3/6/24, a rate of 11.1% for the current year. He shared attendance data by grade, drawing attention to the 9th grade chronic absenteeism rate - the lowest in the district at 5.1%. This reflects the intentional work being done by educators and school leaders in the 9th grade campus at 22 Tappan Street to create a supportive and inclusive school community. Absentee data includes excused and unexcused absences (46% of PSB absences

are for unexcused reasons, such as a family vacation; and 53% are for excused reasons, such as illness).

Dr. DuBois outlined some of the supports, interventions and responses being used by school leaders, including: creating attendance teams to review attendance reports, sending attendance letters, utilizing the Open Architects software to monitor attendance, scheduling supportive home visits, and developing attendance plans. Counselors also provide ongoing support around belonging and emotional regulation to help bolster school attendance. Finally, increased access to community-based mental health support (such as Cartwheel, InStride and the Boson Center) can also help students struggling with school refusal. Next steps in addressing chronic absenteeism include: training on the Open Architects software, automating an attendance letter, and the creation of an Attendance Working Group to include staff/administrators, students, parents/guardians, and community/university partners.

Members thanked Dr. DuBois for the presentation. He answered questions about excused versus unexcused absences; how to access coaching family supports if your child is struggling with school attendance; the importance of personalized outreach, even as we utilize more automated systems; and truancy-based CRA filings (which is very much an intervention of last resort in the PSB).

**b. Update and Discussion: Summer Program Refresher including
Extended School Year (ESY)**

Dr. Fortuna started the presentation (Attachment G), noting that summer programming falls into three categories: enrichment, remediation, or credit recovery. For any summer program, a student with disabilities may need accommodations/modifications for participation (which can include a 504 plan). Enrichment programs are designed for accelerated learning, are often theme-based, and generally focus on a particular curricular area (science, math, performing arts, etc.). Remediation summer programs are designed to serve students who have difficulty mastering required core content and skills, and need a boost of support in the summer to be ready for the next school year. Credit recovery summer courses allow students to earn credits to meet BHS graduation requirements. Dr. Fortuna provided an overview of PSB's summer programs, including Project Discovery (a remediation program funded through the general fund); STAR Academy (an enrichment program funded through the METCO and Title III grants); Steps to Success summer program (an enrichment program funded by the Steps to Success budget); Calculus Project (an enrichment program that is funded by the general budget); BHS Summer School (for credit recovery, fee-based with assistance through the district's financial assistance policy); and fee-based enrichment programs offered through Brookline Adult and Community Education and Brookline Recreation.

Ms. O'Connell continued the presentation with an overview of the Extended School Year program, which is not the same as summer school. ESY is IEP-driven, can be scheduled at any time, works to address the maintenance, regression and recoupment of skills, and addresses specific IEP goals and services. ESY services are provided beyond the normal school year, are in accordance with the child's IEP, and are provided at no cost to the parents/guardians of the child. ESY is based on critical skills that are key to overall educational progress, as determined by the IEP team; are designed to maintain mastery of critical skills and objectives represented in the IEP and achieved during the school year; are designed to maintain reasonable readiness to begin the new school year; are a strategy for minimizing the regression of skills; and are deliverable in a

variety of environments (home, school and/or community-based, related services). The IEP team considers the following questions when making ESY determinations: Is the child at risk of regressing during breaks from school? What are the student's past rates of regression? Further considerations include: the nature and severity of the disability; the crucial areas of learning for independence; opportunities for practicing skills outside of the classroom setting; areas of curriculum which need continuous attention; vocational needs; and opportunities for student interaction with non-disabled peers. Brookline's ESY program in the summer of 2024 will include 4-week sessions (3 hours per day) and 6-week sessions (5 hours per day). The 2024 hours represent additional time over 2023, and will provide important opportunities for students to practice IEP skills through non-academic and enrichment activities such as music, art, theatre and culinary arts. The expanded program will be piloted this summer. After the pilot, staff will review participation rates and study regression data to see if the additional hours are beneficial. Ms. O'Connell reported that most ESY programming is funded through the IDEA grant, at a cost of approximately \$460,000. She also reported on the work done to connect ESY programming with afternoon summer enrichment activities, including transportation, for working families who need a longer day of care.

c. Budget and Finance Updates

- i. FY 2024 2nd Quarter Financial Report
- ii. Discussion and Possible Vote on FY 2025 User Fees
- iii. Discussion and Possible Vote on FY 2025 Building Rental Fees

Ms. Nobrega shared the FY24 Q2 Report (Attachment H) that was recently presented in detail to the Finance Subcommittee. The report – showing activity through December 31 – shows a projected surplus of approximately \$1.6 million in personnel expenses, and a projected surplus of approximately \$1.25 million in non-salary expenses. She cautioned that December 31 is still very early in the school year, with many expenses not yet realized. The Q3 Report will be a more reliable barometer of projected deficits or surpluses. Ms. Nobrega also shared the FY24 Special Revenue Funds Q2 Report (Attachment I), showing federal grants, state grants, private grants, and revolving funds/fees. Staff are mindful of grant deadlines, and are working to capture all available grant funds in a timely fashion. The Finance Subcommittee, at their March 6 meeting, started a review of FY 2025 User Fees and FY 2025 Building Rental Fees; they will continue that discussion at their March 20 meeting at which time they will make a recommendation to the full School Committee.

d. Mid-Year Update on Superintendent's 2023-2024 Goals

Dr. Guillory shared an update on his 2023-2024 goals (Attachment J). His first goal is Supervision and Evaluation. The focal point of the Superintendent's work in supervision and evaluation this year is in the area of student engagement. He reviewed the key actions in this goal, and the benchmarks to meet this goal. His second goal is Department Reorganization: examining the Department of Educational Equity for wider District impact, capacity and alignment with District values. His third goal is District Coherence: working to align our systems and practices so that they are not operating in silos. It also includes increased collaboration among central departments. The Superintendent's final goal is the Governance Core, which is work to reach a shared understanding of the Superintendent's and School Committee's roles and responsibilities, and how they can shape and support each other. Dr. Ehrenberg thanked Dr. Guillory for the presentation, and asked if the Superintendent can share any specific protocols or documents that

he is using to measure progress on meeting his goals. Ms. Nobrega asked Dr. Guillory to consider ways he can provide the context for the various school programs and initiatives – use his birds-eye, overarching view to help the Committee and the broader PSB community understand how everything is tied together. She suggested he might provide this in his Superintendent’s Updates, and his Superintendent Report at School Committee meetings. Ms. Nobrega asked, now that the Strategic Plan is finalized, if Dr. Guillory will consider aligning his goals next year more closely with the Strategic Plan. Dr. Guillory thanked the members for their feedback.

5. SUBCOMMITTEE AND LIAISON REPORTS

a. Diversity, Equity, Inclusion and Justice

Ms. Frias announced that the next meeting of the DEIJ Subcommittee is scheduled for Monday, April 1.

b. Governmental Relations

Mr. Frias reported that thank you letters were sent to elected official who attended the Meeting with Legislators, to which we’ve received positive feedback.

c. Policy Subcommittee

Mr. Pearlman announced that the next meeting of the Policy Subcommittee is scheduled for Monday, March 11. The meeting agenda has been posted.

d. Negotiations Subcommittee

Dr. Liu announced that he stepped down from the Negotiations Subcommittee for personal reasons; the subcommittee is now chaired by Suzanne Federspiel. The Negotiations Subcommittee will be meeting with the BEU (to impact bargain the change to a full school day BEEP model) on Tuesday, March 26.

e. Additional Liaisons and Updates

Dr. Ehrenberg provided an update on the Climate and Sustainability Task Force. He asked Dr. Guillory and Dr. Fortuna for assistance in disseminating a survey from the Task Force to all Brookline teachers.

6. NEW BUSINESS

Dr. Guillory announced that the Tri-County Superintendent’s will be hosting a Legislative Breakfast on Thursday, March 28 at 9:00am in Norwood.

Dr. Ehrenberg announced that the METCO central office is ready to host a Brookline School Committee meeting at their headquarters. He will work with Mr. Pearlman to coordinate.

7. ADJOURNMENT

Mr. Pearlman adjourned the meeting at 8:10pm.

Respectfully Submitted,
Betsy Fitzpatrick
Executive Assistant
Brookline School Committee



THE PUBLIC SCHOOLS OF BROOKLINE
OFFICE OF TEACHING AND LEARNING
BROOKLINE, MASSACHUSETTS 02445

PHONE: 617-730-2432
FAX: 617-264-6451

LINUS J. GUILLORY JR., PHD
SUPERINTENDENT OF SCHOOLS

JODI L. FORTUNA, ED.D
DEPUTY SUPERINTENDENT OF TEACHING AND LEARNING

Farm School
In-State, Overnight Field Trip Application
Athol, MA
Group 1 – April 29th – May 1st, 2024
Group 2 – May 1st – May 3rd, 2024

For review and consideration by the
Brookline School Committee

Approval Route:	Approved	Denied	*Returned
Copies to:			
TEACHING & LEARNING	<u>JS</u>	_____	_____
SUPERINTENDENT	<u>JS</u>	_____	_____
SCHOOL COMMITTEE	_____	_____	_____
MEETING DATE	_____	_____	_____
*REASON RETURNED:	_____	_____	_____

PUBLIC SCHOOLS OF BROOKLINE

APPLICATION FOR ALL IN-STATE, OVERNIGHT FIELD TRIPS

TRIP LOGISTICS:

1. Name of Field Trip: Farm School
2. Educator Requesting Field Trip Approval:
3. School: Driscoll School Grade Level: 8
4. Have you reviewed the School Committee Policy 13 a. for School Sponsored Field Trips? Yes
5. Have you reviewed the document "Administrative Procedures for School Sponsored Field Trips"? Yes
6. Have you reviewed the document "Field Trip Planning Guide"? Yes

*These documents can be found in the Staff Portal of the district website (www.brookline.k12.ma.us)
in the Office of Teaching and Learning link.*

7. What is your destination? Farm School 488 Moore Hill Road Athol, MA 01331
8. What is the date and time you are leaving school? April 29, 2024 - Group 1 6:00 AM May 1 - May 3, 2024
9. What is the date and time you are returning to school? May 1, 2024 - Group 1 6:00 AM May 3, 2024 2:00 PM
10. Do the dates of the trip conflict with any religious holidays or observances? NO
11. How many days will students miss from school? 3 days for each group
12. How are students being transported (school bus, chartered bus, plane, rail, etc)? Bus

*If students are traveling via bus, please complete the
Requirements for Field Trip Transportation via Bus form.*

13. How many students will be participating in the field trip? 26 each group, 52 overall
14. What members of the student body are eligible for the trip? All 8th grade students
15. How are students selected to participate in this field trip? They are not selected
All 8th graders go.
16. Where will students be staying? In a dorm on the farm in Athol, MA

17. What are the names and cell phone numbers of the primary staff chaperones on the trip?

Michelle Bertley c: [REDACTED] Jacquelyn Lavigne [REDACTED]
Jesse Cochran c: [REDACTED]

18. Other than those listed in #16 above, what are the names and roles (teacher, parent, etc) of other adult chaperones who will be on the trip? Mr. Eric Hazlinsky Gr. 6/7 Science Teacher,
Ms. Courtney Hart Gr. 8 ELA Teacher, Mr. Ryan McManus,
Gr. 7/8 Science Teacher

EDUCATIONAL RELEVANCE

19. What is the purpose of the trip and how does it relate to Brookline's Learning Expectations (K-8) or BHS Course Syllabi? Social Studies: Describe impact on farmers during the great Depression; Health - self esteem: Dealing with mistakes, goal setting, perseverance. Nutrition: Review the basic needs of the human body; composting at Driscoll School.

PUBLIC SCHOOLS OF BROOKLINE

20. Describe activities planned before the trip to prepare students: Preparation is made in ELA and Science for activities on the farm.

21. Describe activities planned after the trip for students to wrap-up/reflect: In ELA and Science post activities extend the Farm School experience.

ACCESSIBILITY AND STUDENT SAFETY

22. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip reflect the diversity of the school population? Our entire 8th grade goes on this trip.

23. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc. This is a well established Farm School that is licensed and very experienced in supervising children at a farm.

24. What is the name and location of the medical facility closest to your destination? Athol Memorial Hospital, 2033 Main Street, Athol, MA 01331
ph: 978-249-3511

25. Will students be swimming? (please note: if swimming is planned, parents must give explicit written permission for their child to swim; students who do not have this express written permission will not be allowed to swim) No

FUNDING

26. What is the total cost of the trip? Please detail the major components of the trip below and provide a total. (add/edit headings as necessary)

Lodging	\$1 17,000
Travel	\$ 3,000
Meals	
Admissions/Tickets	
TOTAL:	\$ 20,000

27. How will the field trip be funded? Students' families pay for this trip

28. What accommodations are made for students who cannot afford the expenses of this trip? Are partial and/or full scholarships available?

There are scholarships available funded by our PTO. Anyone who asks for a scholarship gets one.

29. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here: None are planned

PUBLIC SCHOOLS OF BROOKLINE

*If you need any assistance as you complete this application,
please contact the Office of Teaching and Learning at 617-730-2432.*

Signatures:

Educator Requesting Field Trip Approval: David Youkilis Date: 1/20/24
Principal: [Signature] Date: 1/20/24

TOWN OF BROOKLINE

333 Washington Street, Brookline, Massachusetts 02145

PURCHASE ORDER CHANGE FORM

INVOICE DATE; 12-Feb-24

TO:	Constgli Construction 72 Summer Rd Milford MA 01757
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 Purchase Order Number
 22209234

 Vendor Number
 28728

 PAYMENT AMOUNT
 \$6,820.18

 BUDGET \$57,400.00
 BALANCE \$121,530.54

FUND	ORGANIZATION	ACTIVITY	OBJECT
	26946209		680142
	2594023A		680091

FOR: John R. Pierce School

Amendment	Date	
4	1/8/2024	Additional Hazmat and Structural Exploratory Work

 AMOUNT
 \$6,820.18

BUILDING COMMISSION

APPROVAL OF:

SELECT BOARD

APPROVAL OF:

 Documented by:
 Janet Fleeman, Chairman

 George Cole
 George Cole 2034A0...

 Documented by:
 Karen Breslawski

 Karen Breslawski
 Karen Breslawski 16...

 Documented by:
 Nathan Peck
 Nathan Peck C7F08E0A35E1495...

 Nathan Peck
 Nathan Peck 1FA4BC...

 Brooke Duskin
 Brooke Duskin 1FA4BC...

Charles Carey, Town Administrator

 Bernard Greene, Chairman
 Bernard Greene 16...

 Michael Sandman
 Michael Sandman 16...

 John Van Scoyoc
 John Van Scoyoc 16...

 Miriam Aschkenasy
 Miriam Aschkenasy 16...

 Paul Warren
 Paul Warren 16...

SCHOOL COMMITTEE

APPROVAL OF:

 Deputy Assistant Superintendent For Administration and Finance
 Deputy Assistant Superintendent For Administration and Finance 16...

 John Charles
 John Charles 16...

 John Charles
 John Charles 16...

 John Charles
 John Charles 16...

 John Charles
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 John Charles
 John Charles 16...

**CONSTRUCTION CONTRACT FOR CONSTRUCTION MANAGER AT RISK SERVICES
AMENDMENT No. 4**

WHEREAS, the Town of Brookline ("Owner") represented by Owner's Project Manager, LeftField, LLC, entered into a contract ("Contract") with Consigli Construction Company, Inc. (the "CM at Risk") (collectively the "Parties") for construction manager services in association with the design and construction of the John R. Pierce School Project (the "Project") on May 17, 2022; and

WHEREAS CM Contract Amendment No. 1 was approved on August 9, 2022; and

WHEREAS CM Contract Amendment No. 2 was approved on June 13, 2023; and

WHEREAS CM Contract Amendment No. 2 was approved on October 10, 2023; and

WHEREAS effective as of February 13, 2024, the Parties wish to amend the Contract;

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes this Amendment No. 4 with a total value of \$6,820.18. This Amendment is patching of existing masonry exploration performed by others at the request of the Owner. The Contract Price in accordance with Articles 6 and 7 of the Owner-Construction Manager Agreement shall be amended as follows:

<u>Fee for Basic Services</u>	<u>Original Contract</u>	<u>Previous Amendments</u>	<u>Amount of This Amendment</u>	<u>After This Amendment</u>
SD Preconstruction Services	\$ 57,400.00	\$ 4,288.00	\$ 0.00	\$ 61,688.00
Preconstruction Services		\$ 329,842.54	\$ 6,820.18	\$ 336,662.72
Total Fee	\$ 57,400.00	\$ 334,130.54	\$ 6,820.18	\$ 398,350.72

2. The Project Schedule shall be as follows:

Original Schedule for Substantial Completion:

July 21, 2027

Amended Schedule for Substantial Completion:

October 29, 2027

3. The Construction Budget shall be as follows:

Original Budget:

\$168,022,660

Amended Budget:

\$ No Change

This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract. No other understandings or representations, oral or otherwise, regarding

amendments to the original Contract shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this amendment to be executed by their respective authorized officers.

OWNER:
TOWN OF BROOKLINE


By executing this Agreement, the undersigned authorized signatory of Owner, who incurs no personal liability by reason of the execution hereof or anything herein contained, hereby certifies under penalties of perjury that this Contract is executed in accordance with a prior approval of the Town of Brookline.

By: See Attached Signature Page for Town **Date:** February 13, 2024

Name: _____

Title: _____

CM at RISK:
CONSIGLI CONSTRUCTION COMPANY, INC.

By:  **Date:** January 29, 2024

Name: Jody Staruk

Title: Project Executive

APPROVED AS TO FORM:

By: _____ **Date:** February 13, 2024

Name: _____

Title: _____

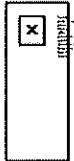
Lap Yan

From: McGuirl, Gregg <GMcGuirl@consigli.com>
Sent: Monday, February 12, 2024 8:24 AM
To: Lap Yan
Cc: Istapleton@leftfieldpm.com; Adam Keane
Subject: Re: Message from "RNP5838799246CF"

We were asked to remove exterior brick at the historic building by MDS / Leftfield so that the existing brick could be analyzed for thermal performance. We then patched back in the openings we created with new brick that was approved by MDS as a close match

Also as an FYI - We will also be doing more exploratory work on 2/20 for MDS and will track that under a new CO.

Thank you



Gregg McGuirl
Preconstruction Director
m: 774.261.5437
 consigli.com

> On Feb 12, 2024, at 8:18 AM, Lap Yan <lyan@brooklinema.gov> wrote:

>

> Caution: External Email.

>

> Greg,

>

> Can you give me the back story on this Amendment for back up to this CO.

>

> -----Original Message-----

> From: Lap Yan <lyan@brooklinema.gov>

> Sent: Monday, February 12, 2024 8:13 AM

> To: Lap Yan <lyan@brooklinema.gov>

> Subject: Message from "RNP5838799246CF"

>

> This E-mail was sent from "RNP5838799246CF" (IM 6000).

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> Scan Date: 02.12.2024 08:12:41 (-0500)

> [EXTERNAL EMAIL] [CAUTION] This email originated from a sender outside of the Town of Brookline mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

> <20240212081241790.pdf>

[EXTERNAL EMAIL] [CAUTION] This email originated from a sender outside of the Town of Brookline mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.



CONSIGLI

Est. 1905

Change Order

Project:

2776 Brookline - John R. Pierce Sch
50 School Street
Brookline, MA 02445

Change Order: PC03

Date: 1/8/2024

To Contractor:

Consigli Construction Co., Inc.

The Contract is changed as follows:

This change order is for all work as specified and described in Consigli Change Requests as submitted and listed below. This change order includes all labor, material and equipment necessary to complete this work in accordance with the original contract conditions and schedule.

'PC003 Masonry Patching

\$6,820.18

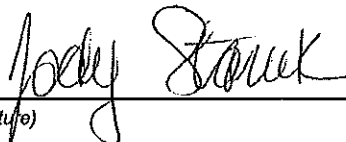
The original Contract Amount was	\$357,400.00
Net change by previously authorized Change Orders	\$34,130.54
The Contract Amount prior to this Change Order was	\$391,530.54
The Contract will be increased by this Change Order in the amount of	\$6,820.18
The new Contract Amount including this Change Order will be	\$398,350.72
The Contract Time will be increased by 0 days.	

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER.

Consigli Construction Co., Inc.

CONTRACTOR

OWNER



(Signature)

Jody Staruk

By

1/8/24

Date

(Signature)

By

Date

Page 1 of 1

Consigli Construction Co., Inc.

Construction Managers and General Contractors

72 Sumner Street, Milford MA 01757 • phone: 508-473-2580 • fax: 508-473-3588 • web: www.consigli.com
Hartford CT • Portland ME • Milford MA



CONSIGLI

Est. 1905

Change Request

To: Jennifer Carlson
Leftfield PM
60 JFK Street
Cambridge, MA 02138

Number: 'PC003
Date: 12/18/23
Job: 2776 Brookline - John R. Pierce Sch
Phone:

Description: Masonry Patching

We offer the following specifications and pricing to make the changes as described below:

This change reflects patching in of existing masonry exploration done by others per the request of the Owner. This work had to be conducted on Saturdays or after hours to not impact school operations as requested.

Description	Labor	Material	Equipment	Subcontract	Other	Price
October 28, 2023 - 1 Mason Foreman & 1 Laborer 8 hours each Premium Time	\$4,284.00	\$394.18				\$4,678.18
November 6, 2023 - 1 Laborer 4 hours Premium Time	\$774.00					\$774.00
November 18, 2023 - 1 Mason Foreman 8 hours Premium Time	\$1,368.00					\$1,368.00
					Subtotal:	\$6,820.18
					Total:	\$6,820.18

☐ SCHEDULE IMPACT

☒ We have proceeded with this change to achieve schedule.

☐ As directed, we will not proceed with this change until formal direction from OWNER is received.

Consigli Construction Co., Inc.

CONTRACTOR

72 Sumner Street

Milford, MA 01757

(Signature)

Jody Staruk

By

1/8/24

Date

OWNER

(Signature)

By

Date

Consigli Construction Co., Inc.

Construction Managers and General Contractors

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Albany NY • Boston MA • Caribbean • Hartford CT • Milford MA • New York NY • Pleasant Valley NY • Portland ME • Ronkonkoma NY • Washington DC • Westchester NY



SPAULDING BRICK CO., INC.

5 Lopez Rd, PO Box 1012
Wilmington, MA 01887
Phone: 617-666-3200
Fax: 617-625-8110

250 Station Street
Cranston, RI 02910
Phone: 401-467-2220
Fax: 401-467-2359

28 Daniel Plummer Road - Unit 7
Goffstown, NH 03045
Phone: 603-647-8442
Fax: 603-647-8439

"Brick Specialists Since 1933"

www.spauldingbrick.com

10/31/2023

Invoice

Invoice #	Invoice Date	Page	Loc	Sales Rep
INV15494	10/31/2023	1	01	Gregg Norton

Bill To

Riggs Contracting Inc.
72 Sumner Street
Milford MA 01757

Ship To

Riggs Contracting Inc.
72 Sumner Street
Milford MA 01757

Customer

17799

Customer PO#

r-35500-plierce school brookline craig

Sales Order

SO21981

Payment Terms

Net 30 Days

Item # / Description	Qty Ordered	Qty Ship/ Return	Qty Back Ordered	Unit Price	Extended Price
282 52DD Modular Solid 2-1/4 X 7-5/8 X 3-5/8 Glen Gery Mid Atlantic	212	106	0	\$1.75 / EA	\$185.50

Comments:
lf15521

Subtotal	\$185.50
Tax Total (6.25%)	\$11.59
Total	\$197.09



SPAULDING BRICK CO., INC.

5 Lopez Rd, PO Box 1012
Wilmington, MA 01887
Phone: 617-666-3200
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250 Station Street
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"Brick Specialists Since 1933"

www.spauldingbrick.com

10/31/2023

Invoice

Invoice #	Invoice Date	Page	Loc	Sales Rep
INV15507	10/31/2023	1	01	Gregg Norton

Bill To

Riggs Contracting Inc.
72 Sumner Street
Milford MA 01757

Ship To

Riggs Contracting Inc.
72 Sumner Street
Milford MA 01757

Customer #	Customer PO#
17799	r-35500-plerice school brookline craig
Sales Order #	Payment Terms
SO21981	Net 30 Days

Item # / Description	Qty Ordered	Qty Ship/ Return	Qty Back Ordered	Unit Price	Extended Price
282 52DD Modular Solid 2-1/4 X 7-5/8 X 3-5/8 Glen Gery Mid Atlantic	212	106	0	\$1.75 / EA	\$185.50

Comments:
lf15529

Subtotal	\$185.50
Tax Total (6.25%)	\$11.59
Total	\$197.09

TOWN OF BROOKLINE

333 Washington Street, Brookline, Massachusetts 02445

PURCHASE ORDER CHANGE FORM

INVOICE DATE; 09-Feb-24

TO:	Gibane Building Company 7 Jackson Walkway Providence RI 02903
-----	---

Purchase Order Number

22009076

Vendor Number

1299

PAYMENT AMOUNT

\$51,158.00

 BUDGET \$90,025,207.00
 BALANCE \$61,892,653.54

FUND	ORGANIZATION	ACTIVITY	OBJECT
	2694C210		6C0002

FOR: Driscoll School Renovation

Change Order #	Date	Description
35	1/31/2024	Various Changes to Contract Work

AMOUNT

\$51,158.00

BUILDING COMMISSION

APPROVAL OF:

Represented by:

Janet Herman, Chairman

George Cole

George Cole, Vice Chairman

Karen Breslawski

Karen Breslawski

Nathan Pick

Nathan Pick

Brooke Duskin

Brooke Duskin

Brooke Duskin

BOARD OF SELECTMEN

APPROVAL OF:

Charles Carey, Town Administrator

Bernard Greeno, Chairman

Michael Sandman

John Van Scoyoc

John Van Scoyoc

Miriam Aschenasy

Paul Warren

Paul Warren

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SCHOOL COMMITTEE

APPROVAL OF:

Deputy Superintendent For Administration and Finance

John Charkov

John Charkov

John Charkov

John Charkov

John Charkov

John Charkov

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1/31/23

Driscoll School Project
Change Order #35 Summary

<u>Change Proposal Number</u>	<u>Change Value</u>
ATP-392 CCD 23 Turf Infill	\$17,199.00
ATP-401 RFI #805 Exit Signs in Media Room	\$4,814.00
ATP-405 CCD 24 Tank Removal	\$44,429.00
ATP-406 RFI #832 Central Stair Exit Sign - Level 2	\$2,379.00
ATP-410 Sept/Oct Premium Time	\$0.00
ATP-411 Pre-K Playground Equipment Modifications	\$4,877.00
ATP-413 FF&E Storage Cost	(\$22,540.00)
Total Change Order Value	\$51,158.00

<u>ATP-392 CCD 23 Turf Infill</u>	<u>\$17,199.00</u>
-----------------------------------	--------------------

Owner scope change to change the infill product for the artificial turf from the specified coconut mesocarp fiber-based system to BrockFil infill.

<u>ATP-401 RFI #805 Exit Signs in Media Room</u>	<u>\$4,814.00</u>
--	-------------------

Per direction of Authority Having Jurisdiction (AHJ), 3 exit signs were added to the Media Center Doors.

<u>ATP-405 CCD 24 Tank Removal</u>	<u>\$44,429.00</u>
------------------------------------	--------------------

Removal of unforeseen underground oil tank as part of the demolition of the old Michael Driscoll School.

<u>ATP-406 RFI # 832 Central Stair Exit Sign - Level 2</u>	<u>\$2,379.00</u>
--	-------------------

Per direction of AJH an exit sign was added to door 2020.

<u>ATP-410 Sept/Oct Premium Time</u>	<u>\$0.00</u>
--------------------------------------	---------------

GMP contingency for September and October premium time to maintain schedule.

<u>ATP-411 Pre-K Playground Equipment Modifications</u>	<u>\$4,877.00</u>
---	-------------------

Owner scope change to add additional ropes to standard playstructure.

<u>ATP-413 FF&E Storage Cost</u>	<u>(\$22,540.00)</u>
--------------------------------------	----------------------

Payment by Gilbane to Brookline for Owners Furniture vendor storage in August and a portion of September 2023. Storage costs incurred were mutually agreed to be shared between Gilbane and the Town of Brookline.

Owner Change Order (OCO)



Project Name: Brookline - Driscoll
School
Gilbane Project No.: J08864.000

OCO: OCO-0035

PCI: BT-00149, BT-00150, BT-00151, BT-00152, BT-00166, OS-00360, OS-00396, OS-00400, OS-00401, OS-00407, OS-00409
Alternate Tracking #:

Attention: Date Issued: 02/07/2024
Owner: Town of Brookline
Address: 333 Washington Street

Brookline, MA 02445 US
Architect: Jonathan Levi Architects LLC, Mark Warner

The Contract changes as follows:
Scope Of Changes: OCO 35 Misc. Changes
Description: February Change Order for ATPs 392, 401, 405, 406, 410, 411, & 413

Attachments:

Number	Title	PCI	Change Date	Revision
00000001	OCO 35 Backup.pdf		02/05/2024	

Job	PCI Code	Phase Code	Description	Subcontractor	Basis	Amount	ATP
08864.000		01.09B.096000.X	Resilient Flooring	CJM Services, Inc.	Final	\$1,352.00	ATP-0410
08864.000		01.26A.110000.X	Electrical	Wayne J. Griffin Electric, Inc.	Final	\$4,316.00	ATP-0410
08864.000		02.89A.899900.X	GILBANE CONTINGENCY (YFH)			-\$5,668.00	ATP-0410
TOTAL FOR PCI No. BT-00149						\$0.00	
08864.000		01.07C.074000.X	Metal Panels	Salem Glass Company	Final	\$1,038.00	ATP-0410

J08864.000		01.09E.095100.X	Acoustic Tile	The Chevlot Corporation	Final	\$614.00	ATP-0410
J08864.000		01.22A.220000.TC	Plumbing	Patrick J Kennedy & Sons Inc	Final	\$1,594.00	ATP-0410
J08864.000		02.89A.899900.X	GILBANE CONTINGENCY (YFH)			-\$3,258.00	ATP-0410
J08864.000		99.975.996000.Z	Subcontractor Default Insurance		Final	\$12.00	ATP-0410
TOTAL FOR PCI No. BT-00150						\$0.00	
J08864.000		01.07C.074000.X	Metal Panels	Salem Glass Company	Final	\$1,038.00	ATP-0410
J08864.000		01.09E.095100.X	Acoustic Tile	The Chevlot Corporation	Final	\$1,811.00	ATP-0410
J08864.000		01.26A.110000.X	Electrical	Wayne J. Griffin Electric, Inc.	Final	\$4,349.00	ATP-0410
J08864.000		02.89A.899900.X	GILBANE CONTINGENCY (YFH)			-\$7,210.00	ATP-0410
J08864.000		99.975.996000.Z	Subcontractor Default Insurance		Final	\$12.00	ATP-0410
TOTAL FOR PCI No. BT-00151						\$0.00	
J08864.000		01.09A.051001.S	Drywall / General Trades	Central Cellings Inc	Final	\$389.00	ATP-0410
J08864.000		01.09E.095100.X	Acoustic Tile	The Chevlot Corporation	Final	\$2,633.00	ATP-0410
J08864.000		01.26A.110000.X	Electrical	Wayne J. Griffin Electric, Inc.	Final	\$3,169.00	ATP-0410
J08864.000		02.89A.899900.X	GILBANE CONTINGENCY (YFH)			-\$6,196.00	ATP-0410
J08864.000		99.975.996000.Z	Subcontractor Default Insurance		Final	\$5.00	ATP-0410
TOTAL FOR PCI No. BT-00152						\$0.00	
J08864.000		01.09B.096000.X	Resilient Flooring	CJM Services, Inc.	Final	\$1,802.00	ATP-0410
J08864.000		02.89A.899900.X	GILBANE CONTINGENCY (YFH)			-\$1,802.00	ATP-0410
TOTAL FOR PCI No. BT-00166						\$0.00	
J08864.000		01.26A.110000.X	Electrical	Wayne J. Griffin Electric, Inc.	Final	\$4,432.00	ATP-0401
J08864.000		99.970.950050.Z	Gen & Excess Liability Insurance		Final	\$126.00	ATP-0401
J08864.000		99.970.997000.Z	Performance & Payment Bond		Final	\$27.00	ATP-0401
J08864.000		99.975.996000.Z	Subcontractor Default Insurance		Final	\$0.00	ATP-0401
J08864.000		99.999.999000.Z	Fee		Final	\$229.00	ATP-0401
TOTAL FOR PCI No. OS-00360						\$4,814.00	
J08864.000		01.26A.110000.X	Electrical	Wayne J. Griffin Electric, Inc.	Final	\$2,191.00	ATP-0406

08864.000		99.970.950050.Z	Gen & Excess Liability Insurance		Final	\$62.00	ATP-0406
08864.000		99.970.997000.Z	Performance & Payment Bond		Final	\$13.00	ATP-0406
08864.000		99.975.996000.Z	Subcontractor Default Insurance		Final	\$0.00	ATP-0406
08864.000		99.999.999000.Z	Fee		Final	\$113.00	ATP-0406
TOTAL FOR PCI No. OS-00396						\$2,379.00	
08864.000		01.32B.320000.X	Synthetic Grass Surfacing	Shaw Integrated and Turf Solutions, Inc.	Final	\$15,647.00	ATP-0392
08864.000		99.970.950050.Z	Gen & Excess Liability Insurance		Final	\$450.00	ATP-0392
08864.000		99.970.997000.Z	Performance & Payment Bond		Final	\$95.00	ATP-0392
08864.000		99.975.996000.Z	Subcontractor Default Insurance		Final	\$188.00	ATP-0392
08864.000		99.999.999000.Z	Fee		Final	\$819.00	ATP-0392
TOTAL FOR PCI No. OS-00400						\$17,199.00	
08864.000		01.31A.311000.X	Sitework	J. Derenzo Company	Final	\$40,420.00	ATP-0405
08864.000		99.970.950050.Z	Gen & Excess Liability Insurance		Final	\$1,163.00	ATP-0405
08864.000		99.970.997000.Z	Performance & Payment Bond		Final	\$245.00	ATP-0405
08864.000		99.975.996000.Z	Subcontractor Default Insurance		Final	\$485.00	ATP-0405
08864.000		99.999.999000.Z	Fee		Final	\$2,116.00	ATP-0405
TOTAL FOR PCI No. OS-00401						\$44,429.00	
08864.000		01.32A.025000.X	Site Improvement	BrightView Landscape Development, Inc.	Final	\$4,437.00	ATP-0411
08864.000		99.970.950050.Z	Gen & Excess Liability Insurance		Final	\$128.00	ATP-0411
08864.000		99.970.997000.Z	Performance & Payment Bond		Final	\$27.00	ATP-0411
08864.000		99.975.996000.Z	Subcontractor Default Insurance		Final	\$53.00	ATP-0411
08864.000		99.999.999000.Z	Fee		Final	\$232.00	ATP-0411
TOTAL FOR PCI No. OS-00407						\$4,877.00	
08864.000		93.926.890811.Z	Final Clean-up		Final	-\$22,540.00	ATP-0413
TOTAL FOR PCI No. OS-00409						-\$22,540.00	

Submitted Amt: \$51,158.00

Signature of the Owner indicates agreement herewith, including any adjustment in the Contract Sum or the Contract Time	
he Original Contract price was	\$94,298,030.00
let change by previously authorized Change Orders	\$7,049,081.20
Contract Price prior to this Change Order	\$101,347,111.20
Contract Price will be changed by this Change Order in the Amount	\$51,158.00
he new Contract Price including this Change Order will be	\$101,398,269.20
he Contract Time will be changed by	0
he date of Substantial Completion for construction as of the date of	08/14/2024
this Change Order therefore is	

Gilbane Building Company

Gilbane Building Company

Signed: 2/7/2024 3:50:05 PM Eastern Standard Time By: Justin MacEachern (Business Leader III)

Gilbane Building Company: 10.41.104.63

Jonathan Levi Architects LLC

DocuSigned by:

Carol Harris

By: AE1FA2EE1EC445D

Title: Project Manager

Company: Jonathan Levi Architects

Date: 2/8/2024

Printed Name: Carol Harris

LeftField, LLC

DocuSigned by:

Lynn Stapleton

By: 3ABE4375EAS8451

Title: OPM

Company: LeftField

Date: 2/7/2024

Printed Name: Lynn Stapleton

Town of Brookline

By:

Title:

Company:

Date:

Printed Name:

SECOND AMENDMENT TO
TOWN OF BROOKLINE AMENDED
SCHOOL SPACE LEASE
(2024)

THIS SECOND AMENDMENT TO TOWN OF BROOKLINE AMENDED SCHOOL SPACE LEASE (this "Amendment") is made and entered into to be effective on _____ (the "Effective Date"), by and between Temple Ohabei Shalom, ("Landlord"), and THE TOWN OF BROOKLINE, acting by and through the Public Schools of Brookline (PSB) on behalf of the User Agency, the Public Schools of Brookline ("Tenant").

WITNESSETH:

A. Landlord and Tenant entered into that certain Town of Brookline Amended School Space Lease, effective August 1, 2020 (the "Lease"), with respect to those certain premises located at 1187 Beacon Street in Brookline, Massachusetts and being more particularly described in the Lease.

B. Landlord and Tenant entered into a First Amendment to Lease effective June 26, 2020.

C. Tenant has requested that the lease be further amended to extend the hours of operation of its occupancy, and Landlord has agreed to this Request, with the new hours to be reflected and the rental terms to be adjusted as set forth in this Second Amendment.

D. All capitalized terms used in this Amendment which are defined in the Lease and not otherwise defined in this Amendment have the meanings given in the Lease.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. Recitals. The recitals are incorporated herein as though fully stated.
2. Hours of Use: The hours of use, set forth at p.2 of the Lease, shall be amended to change 1:00 pm to 3:00 pm.
3. Base Rent for 2024-2025 Lease Year. The Base Rent for the Lease year running from August 1, 2024 through July 31, 2025 shall be \$294,701.62, to be adjusted for inflation in accordance with the formula set forth at page 3 of the Lease.

4. Ratification. Except as otherwise amended by this Amendment, Landlord and Tenant hereby confirm and ratify all of the covenants, agreements, terms, conditions and other provisions of the Lease and that the Lease is and remains in good standing and in full force and effect.

5. Inconsistencies, Entire Agreement. To the extent that the provisions of this Amendment are inconsistent with the provisions of the Lease, the provisions of this Amendment will control and the Lease will be deemed to be amended hereby. The Lease, together with this Amendment, constitutes the entire agreement of the Landlord and Tenant with respect to the Premises.

6. Multiple Counterparts, Electronic Signatures. This Amendment may be executed in multiple counterparts, each of which will be an original, but all of which, taken together, will constitute one and the same Amendment. This Amendment may be signed by electronic signatures or other electronic delivery of an image file reflecting the execution hereof, and if so signed, may be relied on by all parties as if the document were a manually signed original and will be binding on the undersigned for all purposes. Further, the parties agree that this Amendment may be transmitted by pdf scanned copy of an original signature, and that such document shall be valid and effective to bind the party provided that upon request, an original signature shall be provided to the requesting party.

[Signature Pages Follow]

IN WITNESS WHEREOF, Landlord and Tenant have caused this Amendment to be executed by its duly authorized representatives, under seal, all as of the day and year first above written.


LANDLORD:


TEMPLE OHABEI SHALOM

By: _____
Name: Mark Gale
Title: President

TENANT:


TOWN OF THE BROOKLINE ACTING BY
AND THROUGH ITS SELECT BOARD AND
SCHOOL COMMITTEE

By:  _____
Bernard Greene, Select Board
Chair Duly authorized

By:  _____
David Pearlman,
School Committee Chair
Duly authorized

4878-7716-2654.3



PUBLIC SCHOOLS of
BROOKLINE 

Superintendent's Update

March 7, 2024

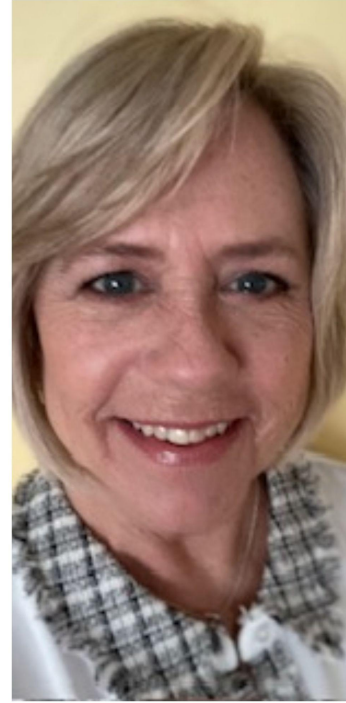


Brookline Women of the Year 2024

Congratulations to our very own **Lynda Kirby** and **Mindy Paulo** for being named Brookline Women of the Year 2024.

Lynda is a lifelong Brookliner whose commitment to the community is unmatched. Retiring this year after 37 years at the PSB, she has worn many hats, from Lincoln House Secretary, to overseeing Special Awards and Scholarships, to working with the Office of Student Services.

As Director of English Language Education for the PSB, Mindy has provided essential support and guidance to hundreds of students and families. For 22 years, she has advocated for, taught, celebrated, befriended, and supported thousands of English learners and their families.



School Meals Nutrition Standards Commission



Congratulations to the PSB Director of Food Services **Sasha Palmer**, who is one of the six members appointed by the Governor of Massachusetts to serve on the **School Meals Nutrition Standards Commission**.

The Commission will review the nutrition standards followed by K-12 schools in the Commonwealth, and nutrition requirements to prevent chronic disease and optimize the short-term and long-term health of children, among other things.

Additionally, it will also make recommendations to increase nutrition of school foods, including providing vegetarian and vegan options, and accommodating religious, cultural, medical and non-medical dietary restrictions.

We wish Sasha good luck in this new role!

Roland Hayes Science Fair 2024

The Roland Hayes school held its 5th Annual Science Fair on Saturday, March 2.

The Science Fair is a proud Hayes School tradition and a wonderful learning opportunity for all students. 95 young scientists (the highest number yet) from K through 8th grade explored how hearing changes with age, investigated the science behind the Stroop test, built rocket blasters and a hovercraft, tracked the number of trees in the world, cracked the Rubik's cube's code, and so much more.

A true testament to the school's strong and supportive community spirit, the Fair was attended by 300+ family members, teachers, administrators and friends.

Roland Hayes Science Fair 2024



Lincoln CultureFest

The Lincoln School celebrated its first ever CultureFest – a celebration of the broad and diverse cultural heritage of the school's members. The event featured over 20 tables of food, music, art and traditions of the many cultures that make up the Lincoln community. The event aimed at invoking feelings of joy, discovery and learning, and ultimately foster deeper understanding and connection among all in the community.

Lincoln CultureFest was organized by the L.I.F.E committee and sponsored by the Lincoln PTO.

About L.I.F.E.

Lincoln Initiative for Equity (L.I.F.E.) is a parent/caregiver led volunteer group that aims to create space for all community voices, by building connections and collaborative relationships throughout Lincoln School and beyond.

Lincoln CultureFest

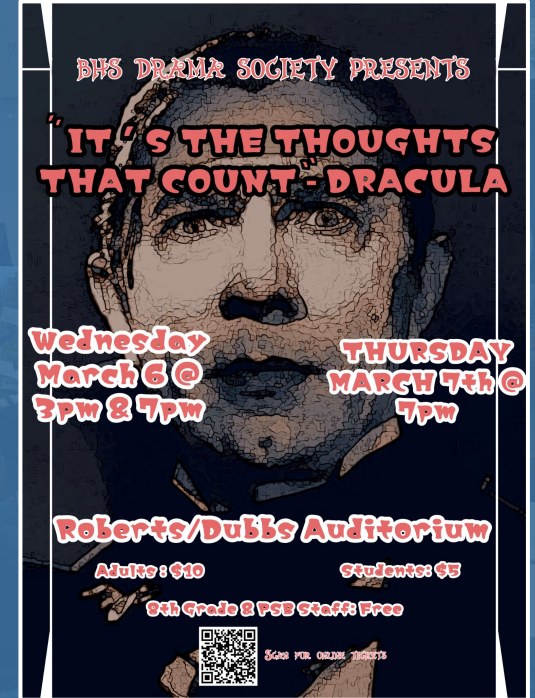


Massachusetts High School Drama Festival 2024

The BHS Drama Society's entry into the Massachusetts High School Drama Festival 2024, *It's the Thoughts that Count - Dracula*, was recognized with six all-star company rounds at the preliminary round last week.

Louisa Hansel – Stage Management	Sammy Lipton – Ensemble Acting
Chloe Clark – Ensemble Acting	Mihailo Stevanovic – Acting
Ben Hurwitz – Ensemble Acting	Kyumin Kim – Sound Design & Execution

Congratulations to all the winners!



Parent Workshop

The PSB Department of Guidance and Clinical Services is excited to partner with the Massachusetts Partnerships for Youth (MPY) to hold the parent workshop, ***Identifying Anxiety and Supportive Effective Regulation***, on Wednesday, March 27 at 6pm over Zoom.

With an increasing number of children experiencing elevated anxiety levels, this workshop aims to support parents in identifying red flags, symptoms, and indicators that their child(ren) may be struggling to regulate and manage big feelings.



About the Speaker

Julie B. Cullen, LICSW, Ed.M., comes with intensive training and experience in Dialectical Behavior Therapy, and the treatment of Developmental Trauma. Working with children, adolescents, and families has always been at the heart of Julie's professional life. She hopes to bring humor, knowledge, and empathy into each experience, to bring out clients' resiliency, and to provide families with a sense of hope for the future.

BA&CE's Spring Break Camp

Brookline Adult & Community Education (BA&CE) is organizing a camp experience for kids aged 5-12, from April 16 to 19.

The spring break camp will be held at the Roland Hayes School, and will feature various activities such as acting, singing, dancing, arts and crafts, Lego Adventures, and Metrocraft.



A green poster for Spring Break Camp. At the top left is a small orange and black butterfly icon. The title "Spring Break" is in large yellow font, with "Camp is here!" in white below it. The dates "16-19 APRIL" and location "ROLAND HAYES SCHOOL/ 100 ELIOT ST" are in white. A red circle on the right says "AGE 5-12 YEARS". A circular photo shows three children (two girls and one boy) smiling and eating. To the right of the photo, a yellow box lists "ACTIVITIES" in bold, followed by "ACTING, SINGING, DANCING, GAMES, ARTS & CRAFTS, LEGO ADVENTURES, METROCRAFT AND MORE!". At the bottom left is the "brookline" logo with a ladybug. To its right, "JOIN US TODAY!" is in yellow, followed by the website "www.brooklineadulted.org" and phone number "617-730-2700". At the bottom right is a QR code with "SCAN ME" below it.

 **Spring Break**
Camp is here!
16-19 APRIL
ROLAND HAYES SCHOOL/ 100 ELIOT ST

AGE
5-12
YEARS

ACTIVITIES
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 SCAN ME

In Remembrance



Karen B. Miller

01/02/1944 - 02/29/2024

Karen B. Miller was a lifetime caretaker who devoted four decades as a nurse at the Public Schools of Brookline, most extensively at the Amos A. Lawrence School, where she tended to the medical, psychological, and professional needs of students and staff alike; she provided CPR and practical training to literally generations of babysitters and nurses as well as participated in a town-wide school leadership group. Her tenure was marked by the high regard in which she was held by students, parents, teachers, administrators, and nurses across the district.

Superintendent's School Visits

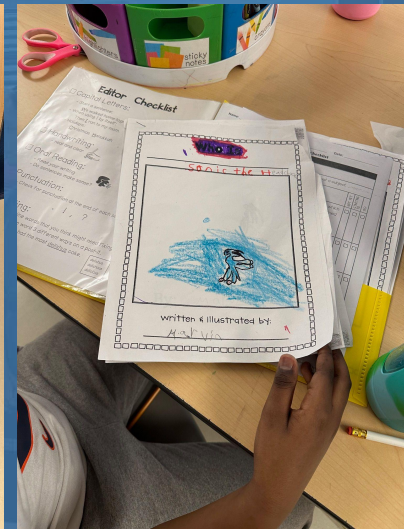
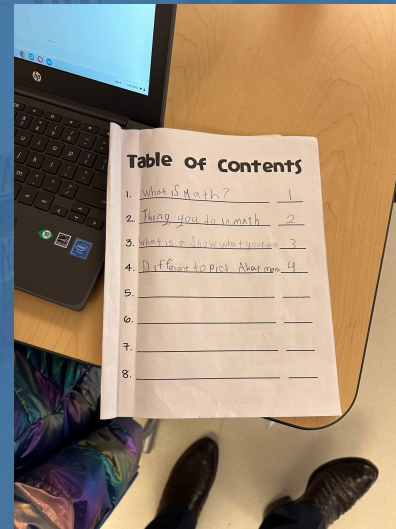
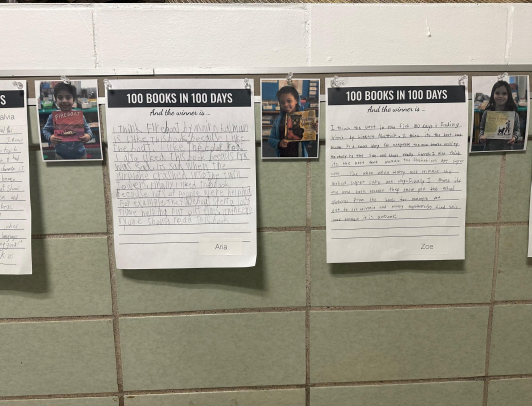
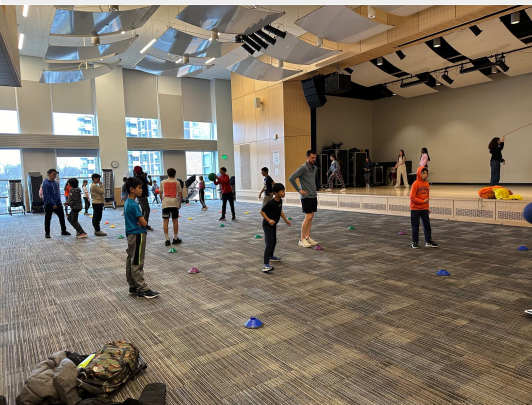
Recently Completed

Pierce	Monday, February 26
Runkle	Tuesday, February 27
BHS	Friday, March 1
Baker	Friday, March 1
Driscoll	Monday, March 4
Lincoln	Monday, March 4
FRR	Tuesday, March 5

Upcoming

Hayes	Friday, March 15
Lawrence	Friday, March 15
Pierce	Wednesday, March 20
FRR	Thursday, March 21
Runkle	Thursday, March 21
Baker	Friday, March 22
Lincoln	Tuesday, March 26

Superintendent's School Visits



PUBLIC SCHOOLS of
BROOKLINE



Attendance Update

3/7/2024

Attendance Goals

- To support **all** students in arriving to school on time every day.
- To accurately record the attendance of every student every day.
- To respond to attendance challenges at the same (early) time across schools using the best practices.
- To create consistency in how we communicate attendance expectations to all staff, students, and families across the district.

Attendance Laws and Best Practices

- All children between the ages of 6 and 16 **must** attend school (and are expected to attend school, and all scheduled classes, **every day**).
 - Schools must record the attendance of all students every day.
 - Guardians are legally required to ensure that their child(ren) attends school every day.
 - Schools should attempt to intervene **as soon as** attendance challenges are observed.

- [PSB Website](#)

Learning how to consistently attend school and class is one of the most important skills children develop during their education.

Students who consistently attend school are significantly more likely to perform well academically, develop meaningful relationships with students and adults, and learn important social-emotional skills (e.g., how to manage stress).

In contrast, students who have one or more absences a month are more likely to fall behind academically, feel disconnected from their peers and adults, and experience increased levels of stress, worry, and other challenging emotions. Because of this, supporting strong attendance is among our highest priorities as a district.

What is the PSB attendance policy?

As a reminder, all students in PSB are expected to attend school every day, arrive on time every day, stay for the full school day, and attend all scheduled classes.

According to the Department of Elementary and Secondary Education's (DESE) attendance Policy, a student must be at school, at a school-related activity, or receiving academic instruction for at least half (50%) the school day to be counted as present.

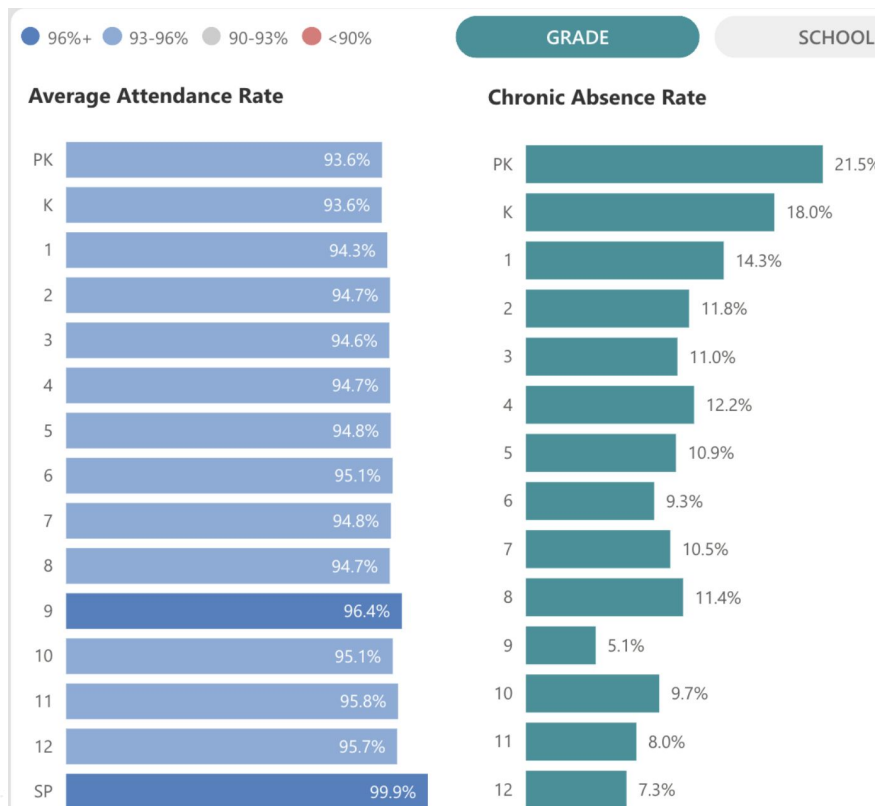
Per School Committee policy, schools are only allowed to excuse absences that are a result of personal illness, significant life stressors (e.g., death of a family member), observing religious holidays, attending a medical appointment that cannot be made outside of school hours, participating in a legal proceeding, serving



Attendance Trends

- Chronic Absenteeism = Missing 10% or more of school days enrolled
 - 2016-2017 = 7.4%
 - 2017-2018 = 7.8%
 - 2018-2019 = 8.1%
 - 2019-2020 = 9.3%
 - 2020-2021 = 5.9%* (Hybrid)
 - 2021-2022 = 15.1% (3.2% were 20% or more)
 - 2022-2023 = 14.5% (2.6% were 20% or more)
 - **3/6/24 = 11.1% (2.2% were 20% or more)**
 - On 3/1/23 the rate was 17.5%

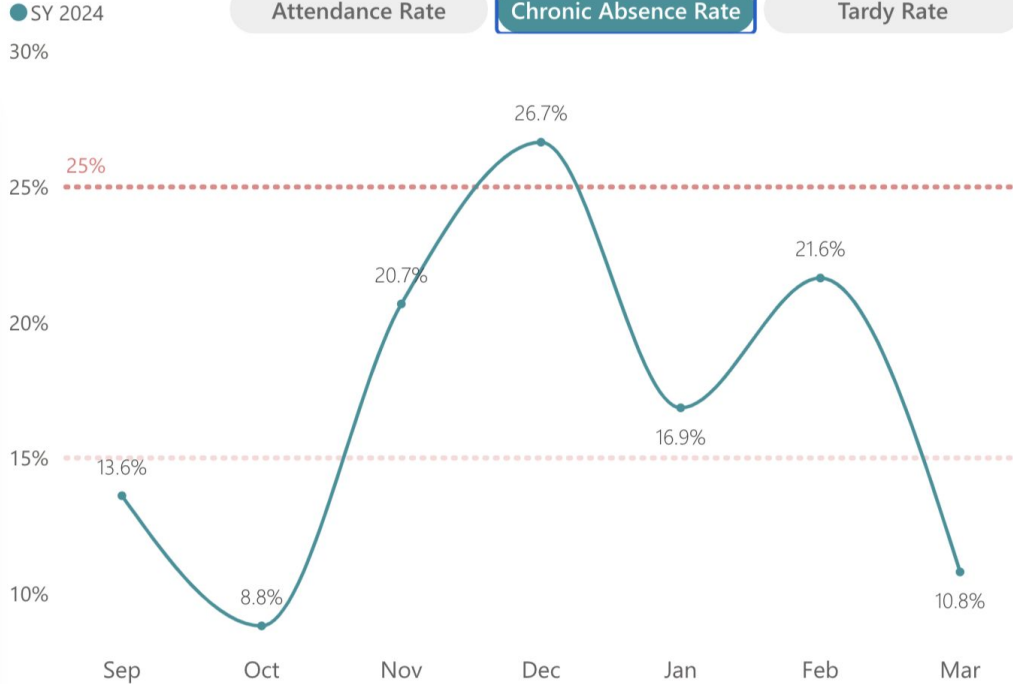
Attendance Data



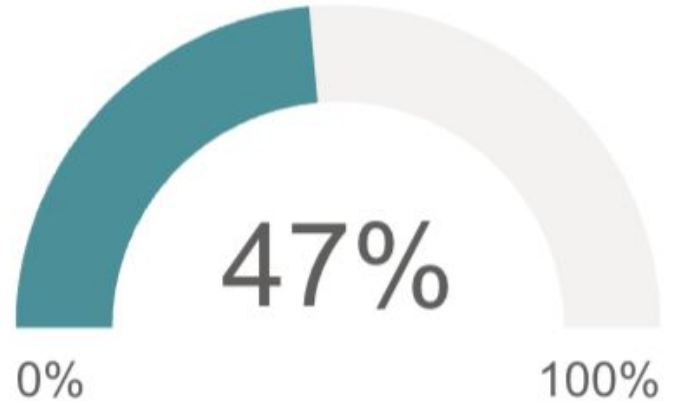
K to 8's: Range
9.3% to 17.5%

Attendance Data

Chronic Absence Rate by...



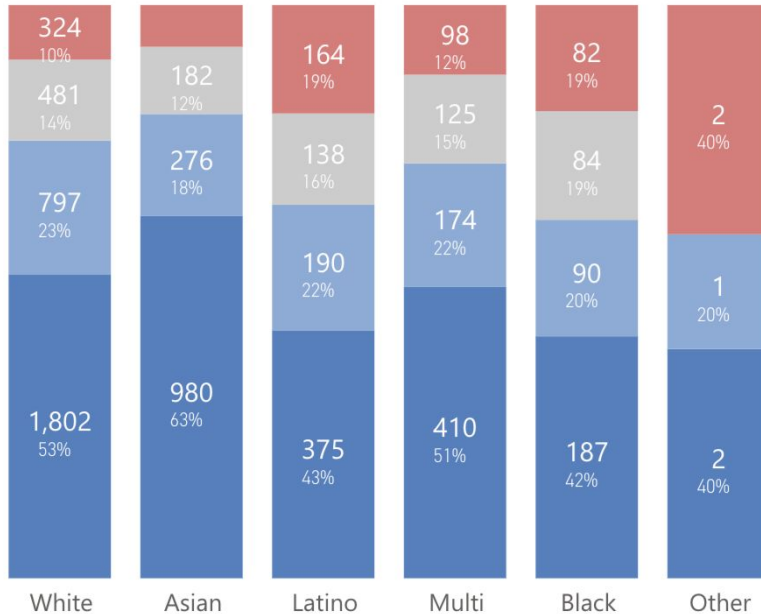
% Unexcused Absences



Attendance Data

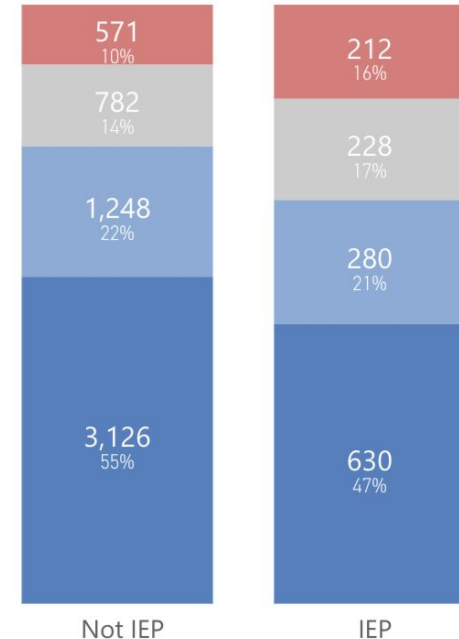
% of Total and # of Students by: Attendance

● 96%+ ● 93-96% ● 90-93% ● <90%



% of Total and # of Students by: Attendance

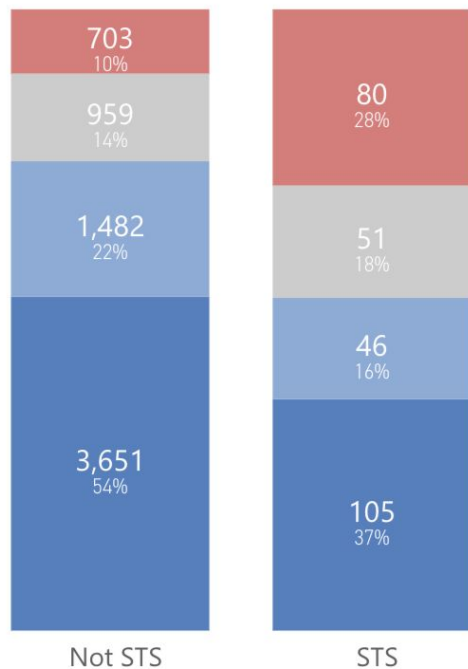
● 96%+ ● 93-96% ● 90-93% ● <90%



Attendance Data

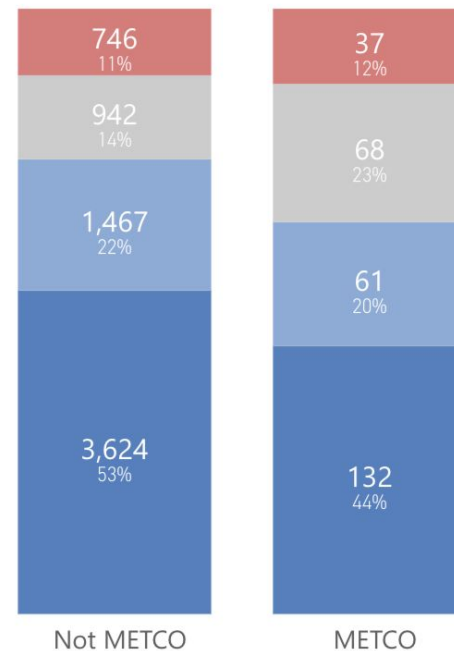
% of Total and # of Students by: Attendance

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% of Total and # of Students by: Attendance

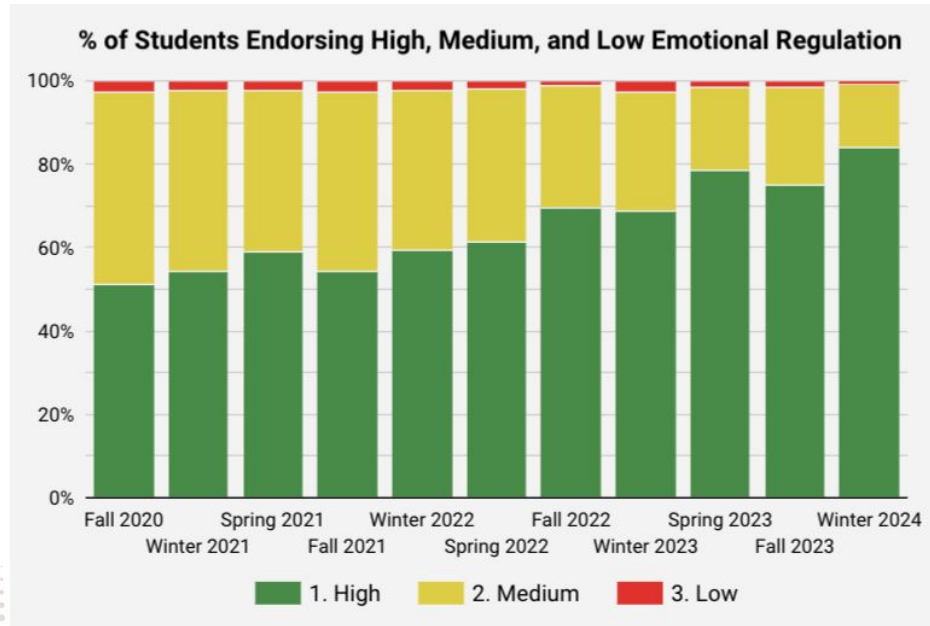
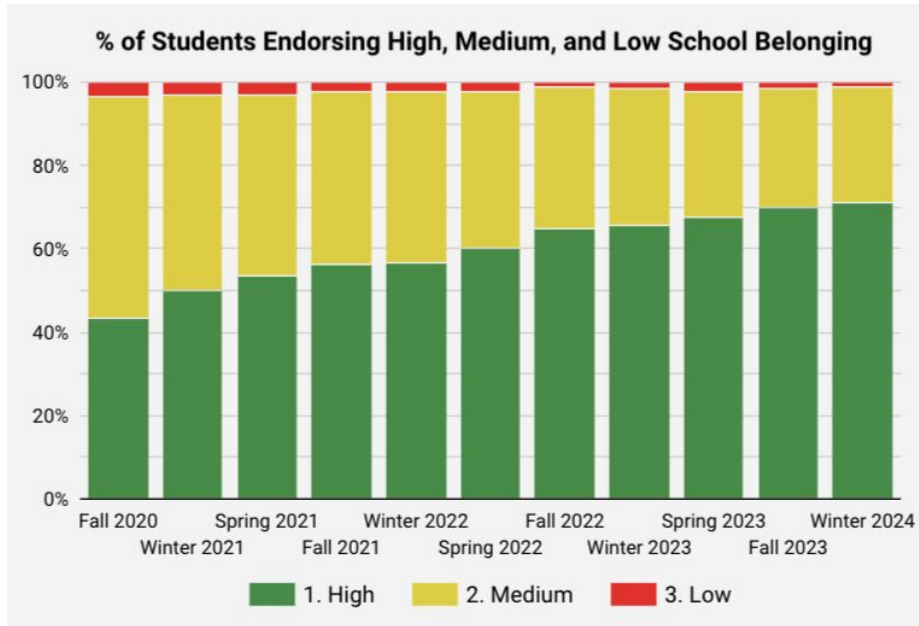
● 96%+ ● 93-96% ● 90-93% ● <90%



Support, Intervention, and Response

- Early Identification, Notification, and Support
 - Attendance Teams, Running attendance reports, Sending attendance letters
 - Open Architects
 - Supportive Outreach (Problem Definition)
 - Attendance Office
 - Home Visits (development of home visit protocol)
 - Attendance Support Plans
- Ongoing support around Belonging and Emotional Regulation

Belonging and Emotional Regulation



Support, Intervention, and Response

- Increased access to community-based mental health support
 - Cartwheel (parent coaching)
 - InStride
 - Boston Center

Next Steps

- Training on Open Architects
- Automating Attendance Letter
- Creation of Attendance Working Group
 - PSB staff/administrators, students, parents/guardians, community/university partners.

PUBLIC SCHOOLS of
BROOKLINE



Summer School & Extended School Year Services

Are they the same?

Jodi Fortuna

Deputy Superintendent of Teaching & Learning

Liza O'Connell

Interim Deputy Superintendent of Student Services

March 7, 2024

What are they?

SUMMER SCHOOL

- Held in the summer
- Enrichment
- Remediation
- Credit Recovery
- Students with disabilities may need accommodations/modifications for participation (could be a 504 plan)

EXTENDED SCHOOL YEAR (ESY)

- IEP driven with individual determinations
- Can be scheduled at any time
- Addresses maintenance of skills, regression/ & recoupment,
- Addresses specific IEP goals and services



SUMMER SCHOOL

PSB Summer School

ENRICHMENT

- Designed for accelerated learning
- Often theme-based
- Generally focused on a particular curricular area (science, math, history, arts/music/ theater)



PSB Summer School



REMEDIATION

- Summer sessions designed to serve students who have difficulty mastering required core content and skills



PSB Summer School

CREDIT RECOVERY

- Provided during the summer
- Earn credit to meet graduation requirements



PSB Summer School Programs

Program	Purpose	Funding Source	Fee
Project Discovery	Remediation	General Budget	None
STAR Academy	Enrichment	METCO and Title III Grants	None
Steps to Success	Enrichment	Steps to Success Budget	None
Calculus Project	Enrichment	General Budget	None
High School Credit Recovery	Credit Recovery	Fee Based	
BA&CE	Enrichment	Fee Based	
Brookline Rec. Department	Enrichment	Fee Based	

Summer School

- If summer school is offered to all students, then special education students are allowed to participate as well
- Special Education Accessibility requires:
 - Provision of IEP accommodations, modifications, supplemental aids and services, and/or
 - Development of a 504 accommodation plan for a specific summer school course of activity



EXTENDED SCHOOL YEAR

What does IDEA say about ESY?

300.106 Extended School Year Services

(a) General

- (1) Each public agency must ensure that extended school year services are available as necessary to provide FAPE, consistent with paragraph (a)(2) of this section.
- (2) Extended school year services must be provided only if a child's IEP Team determines, on an individual basis, in accordance with §§300.320 through 300.324, that the services are necessary for the provision of FAPE to the child.
- (3) In implementing the requirements of this section, a public agency may not—
 - (i) Limit extended school year services to particular categories of disability; or
 - (ii) Unilaterally limit the type, amount, or duration of those services.

(b) Definition: As used in this section, the term extended school year services means special education and related services that—

- (1) Are provided to a child with a disability –
 - (i) Beyond the normal school year of the public agency;
 - (ii) In accordance with the child's IEP; and
 - (iii) At no cost to the parents of the child

Extended School Year Mandates

ESY is:

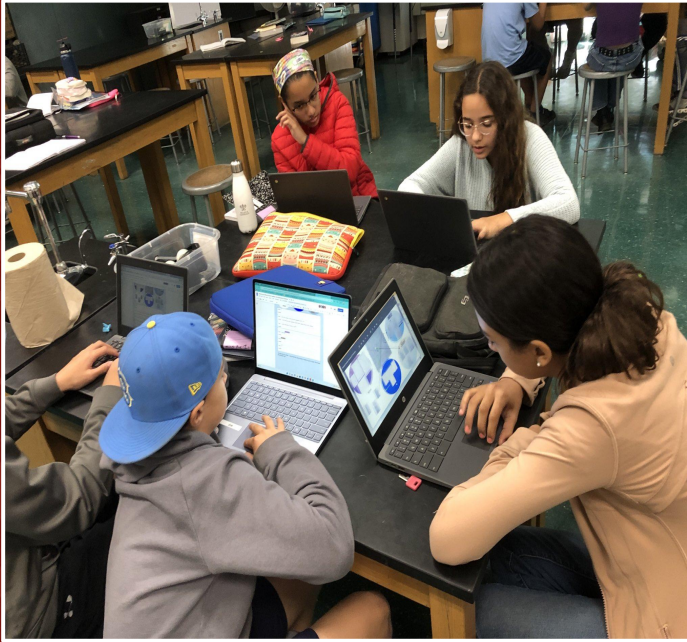
- Based only on critical skills that are key to overall educational progress as determined by the IEP team
- Designed to maintain mastery of critical skills and objectives represented in the IEP and achieved during the school year
- Designed to maintain reasonable readiness to begin the new school year
- Considered as a strategy for minimizing the regression of skills, thus shortening the time needed to gain back the same level of skill proficiency
- Deliverable in a variety of environments (home, school- and/or community-based, related services)

A group of students are painting a crosswalk on a city street. They are using long-handled brushes and rollers to apply yellow paint to the white crosswalk lines. The students are wearing casual clothing and some are wearing face masks. In the background, there are city buildings, a 'STEDMAN ST' street sign, and a 'DO NOT ENTER' sign. A FedEx van is parked on the left side of the street.

KEY POINT

The purpose of ESY services is to prevent the loss of skills in identified areas.

Extended School Year



- IEP Team recommendation
- Becomes part of IEP design
- Main consideration is regression and/or recoupment of skills
- Primary purpose is for maintenance of skill levels

Team Considerations for ESY Decision Making

Regression/Recoupment

- Is the child at risk of regressing during breaks from school?
- What are the student's past rates of regression ?

Other Factors

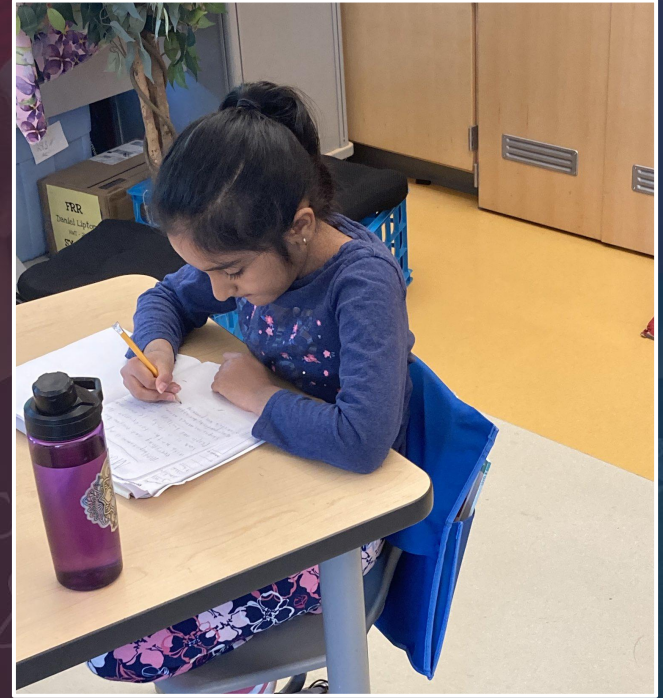
- If the student is close to breakthrough in learning
- If progress has stalled on a specific IEP goal
- If child needs to continue learning a critical skill area related to self-sufficiency/independence

Considerations for ESY Determination

- Nature and severity of the disability
- Student's past rates of regression
- Crucial areas of learning for independence
- Opportunities for practicing skills outside the classroom setting
- Availability of alternative resources
- Areas of curriculum which need continuous attention
- Vocational needs
- Opportunity for student interaction with non-disabled peers
- Behavioral/Therapeutic/Social Emotional Needs

What have ESY Services looked like?

- Individualized services for specific IEP goal areas
- Organized in 4-week summer sessions, 2-hours/day
- Organized in 5-week summer sessions, 5-hours/day



Summer 2024: Extended School Year Updates

- Individualized services for specific IEP goal areas
- Organized in 4-week sessions, 3-hours/day, 9-12PM
- Organized in 6-week sessions, 5-hours/day, 9-2PM
- Additional practice opportunities through nonacademic and enrichment activities (music, art, theatre, culinary arts)



Summer 2024: Summer Electives

- BHS Culinary Arts Program
 - Specialized Nutrition & Cooking
- Alternative Therapies
 - Art/Music/Theatre
- Peer Mentoring
- Pet Partners



Thank You!

PUBLIC SCHOOLS of
BROOKLINE



PUBLIC SCHOOLS OF BROOKLINE

FY24 BUDGET STATUS REPORT - December 31, 2023, QTR 2

SCHOOL OPERATING BUDGET	AMENDED BUDGET	EXPENDED	ENCUMBERED	SURPLUS/ (DEFICIT)
Personnel Expense	113,843,865	45,376,123	66,873,911	1,593,831
Non-Salary Expense				
<i>Outside Services/Contracts</i>	12,943,792	6,230,529	7,018,787	(305,524)
<i>Supplies and Materials</i>	2,286,832	896,920	274,021	1,115,891
<i>Other Expenses</i>	354,839	197,185	40,768	116,887
<i>Utilities (Gasoline)</i>	10,250	3,584	6,416	250
<i>Equipment & Leases</i>	1,262,798	810,333	129,755	322,710
Total Non-Salary Expense	16,858,511	8,138,551	7,469,746	1,250,214
TOTAL School Operating Budget	130,702,376	53,514,674	74,343,657	2,844,045

FY24 Special Revenue Funds

12.31.23, Quarter 2

Federal Grants	FY24 Budget Estimate	FY24 Approved Budget	FY24 Revenue to Date	FY24 Expended to Date	FY24 Encumbered to Date	FY24 Balance to Date
ESSER						
ESSER II	-	325,060	-	146,818	-	178,242
ESSER III	-	60,562	-	-	60,562	-
TOTAL ESSER	-	385,622	-	146,818	60,562	178,242
Title 1 FY24	256,431	674,545	-	65,112	127,190	482,243
Title 1 FY23		144,144	83,896	8,821	4,369	44,042
Title 1 FY22		21,920	-	4,702	-	17,218
Title IIA FY24	93,524	129,527	-	13,954	115,573	-
Title IIA FY23		74,306	60,240	28,691	45,615	-
Title IIA FY22		11,082	-	699	-	10,383
Title III FY24	112,344	134,884	-	-	8,737	126,147
Title III FY23		85,334	58,769	58,009	5,205	22,121
Title III FY22		24,843	-	18,451	-	6,392
Title IV-A Student Support FY24	20,958	18,818	-	18,818	-	-
Title IV-A Student Support FY23		20,499	-	20,499	-	-
IDEA FY24	2,277,428	2,446,210	-	-	-	2,446,210
IDEA FY23		865,337	700,664	1,061,832	67,158	(263,653)
IDEA FY22		154,533	-	66,390	-	88,143
ARP-IDEA	-	109,101	-	54,200	474	54,427
Early Childhood FY24	38,643	40,365	-	-	-	40,365
Early Childhood FY23		1,085	3,858	20,788	-	(19,703)
ARP - Early Childhood	-	1,186	-	943	-	243
Perkins FY24	50,176	71,147	-	7,501	2,596	61,050
Perkins FY23		9,168	-	9,168	-	-
High Quality Summer Learning FY23	-	40,490	-	40,490	-	-
SEL and Mental Health FY24	-	80,013	8,001	83	-	79,930
SEL and Mental Health FY23		20,800	35,415	20,800	-	-
Afghan Refugee Support	-	7,631	-	-	7,631	-
Total Federal Grants	2,849,504	5,958,212	950,843	1,813,587	505,670	3,552,043

FY24 Special Revenue Funds

12.31.23, Quarter 2

STATE GRANTS	FY24 Budget Estimate	FY24 Approved Budget	FY24 Revenue to Date	FY24 Expended to Date	FY24 Encumbered to Date	FY24 Balance to Date
Circuit Breaker	3,475,572	3,156,936	898,429	1,170,665	1,983,446	2,825
METCO	2,291,283	2,354,849	1,124,838	945,162	366,884	1,042,804
METCO Targeted PAC	-	400,520	400,520	35,713	-	364,807
SEL and Mental Health FY23	-	27,200	19,828	27,200	-	-
Investigating History Pilot FY24	-	16,900	16,900	14,198	190	2,512
Investigating History Pilot FY23	-	-	3,497	-	-	-
Enhanced School Health Services FY24	100,000	100,000	-	26,669	25,918	47,414
Enhanced School Health Services FY23	-	234	-	9,756	-	(9,522)
Coord. Family & Com. Engagement	139,874	139,874	69,937	50,016	644	89,214
DPH Workforce Investment	-	9,308	-	4,974	-	4,334
MCC Stars Residency Program	-	475	-	-	-	475
My CAP Develop/Implementation	-	2,860	-	-	-	2,860
Civics Teaching/Learning FY24	-	60,000	29,830	7,500	10,275	42,225
Civics Teaching/Learning FY23	-	36,950	6,869	10,611	7,225	19,114
Hate Crime Prevention	-	-	34,957	-	-	-
Total State Grants	6,006,729	6,306,106	2,605,605	2,302,463	2,394,581	1,609,061

FY24 Special Revenue Funds

12.31.23, Quarter 2

PRIVATE GRANTS	FY23 Available Funds	FY24 Approved Budget	FY24 Revenue to Date	FY24 Expended to Date	FY24 Encumbered to Date	FY24 Balance to Date
Steps to Success	14,040	10,400	-	-	-	14,040
BU Consortium	4,373	-	-	-	-	4,373
BU Saudi Teachers	22,508	-	-	-	-	22,508
Kraft Opportunity fund	78,256	-	-	1,733	1,298	75,224
Whipple Writing Fellowship	51,450	26,150	-	19,533	-	31,917
Brookline Education Foundation	123,568	123,568	-	53,918	8,000	61,650
HS Innov. Fund (Teacher Mentoring)	173,017	169,460	-	112,472	-	60,545
BCF Racial Equity	50,000	50,000	-	-	-	50,000
Project Bread	1,687	-	-	1,200	300	187
Total Private Grants	518,899	379,578	-	188,856	9,598	320,444

FY24 Special Revenue Funds

12.31.23, Quarter 2

REVOLVING/GIFT/FEES	FY23 Available Funds	FY24 Approved Budget	FY24 Revenue to Date	FY24 Expended to Date	FY24 Encumbered to Date	FY24 Balance to Date
Food Services	1,106,715	3,444,619	1,469,843	1,823,705	405,115	347,738
BEEP	2,023,510	2,960,113	1,538,731	824,214	-	2,738,027
BACE	371,111	747,639	396,061	416,322	44,372	306,478
Summer School	27,390	-	14,890	6,550	-	35,730
Tuition & Materials Fee	691,159	600,000	258,476	-	-	949,635
Athletics - High School	258,813	510,000	219,270	145,386	122,932	209,765
Athletics - K-8	29,715	25,000	17,508	12,735	5,400	29,088
Use of Facilities	36,905	383,316	66,419	392,600	-	(289,275)
HS Restaurant	98,949	127,413	55,891	67,959	39,838	47,043
Bus Transportation	29,682	48,000	-	-	539	29,143
Academic Testing	18,571	105,000	9,533	2,935	-	25,169
Lost Book Recovery	13,622	-	5	1,596	676	11,355
Culinary Arts Material Fees	5,033	25,000	8,740	3,167	1,567	9,039
Industrial Arts Materials Fee	5,038	14,000	345	-	-	5,383
Performing Arts Materials Fees	2,114	14,000	2,445	1,770	1,125	1,664
Visual Arts Material Fees	8,220	11,000	7,455	5,389	297	9,990
BEEP Gift Account	51,482	-	2,500	-	-	53,982
K-8 Gift Accounts	32,536	-	5,095	4,307	-	33,324
High School Gift Accounts	36,896	-	9,165	9,428	500	36,133
High School Social Work Gift Account	6,588	-	-	-	-	6,588
District Gift Account	4,075	-	-	-	-	4,075
Food Services Zero Waste	74,025	-	-	24,000	-	50,025
ELE Summer Fee Program	2,090	-	-	1,550	-	540
Total Revolving/Gifts/Fees	4,934,239	9,015,100	4,082,371	3,743,612	622,361	4,650,637

Note: All balances based on 12.31.23 balance sheet reports from MUNIS.



Superintendent's Mid-year Goals Update 03.07.24

PUBLIC SCHOOLS of
BROOKLINE



Goal 1: Supervision and Evaluation. Active, ongoing feedback is a leading indicator in high performing organizations. PSB will continue to prioritize supervision, evaluation and ongoing feedback as a means of continuous improvement. The focal point of my work with principals this year will be in the area student engagement.


Key Actions

1. By August, develop a Superintendent/school visitation calendar
2. By September, ensure evaluators communicate timelines and expectations
3. By October, communicate to direct reports the focus standards and indicators for the year
4. Ongoing, model visible leadership through presence and engagement at District events
5. Ongoing, conduct calendar audits with direct reports

Benchmarks

1. Delivery of appropriate, in the moment feedback to school leaders at each visit
2. Completed Educator Evaluations with targeted feedback
3. Log or notes demonstrating at least four visits per school
4. Analysis of summative evaluation reports

Goal 1: Observation and Feedback: Focus on Engagement

A background image showing a classroom scene with students. In the foreground, a student with glasses is writing in a notebook. Other students are visible in the background, some looking at books or papers. The image has a red overlay.

Goal 2: Department Reorganization. Examine the Department of Educational Equity for wider District impact, capacity and alignment with District values.

Key Actions

1. Review structural goals/purpose/functions of the department
2. Examine strengths and opportunities of current organization structure
3. Collaborate with respective Town Departments
4. Consider options and design for a new structure
5. Determine budgetary implications

Benchmarks

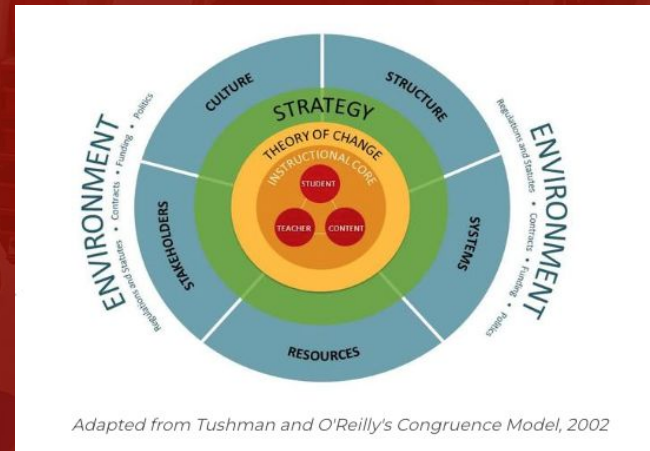
1. Development of operating procedures/processes
2. New Organizational Structure

Consider central-level position i.e. Chief of Staff or Chief Strategy Officer

Goal 2: Department Reorganization: Office of Educational Equity

Goal 3: District Coherence. Beginning in the 2023-24, the Public Schools of Brookline will begin the process of developing District coherence by leveraging the multi-year integrated strategic plan as the central tool to drive continuous improvement. Campbell and Fullan define coherence as the shared depth of understanding about the nature of the work. Coherence speaks to the way in which the parts of the system work together to achieve outcomes.

- continue the work of OAF re-alignment
- continue reviewing, revising and improving the budget development, building, management and refinement process
- continue examining opportunities for Town/School efficiencies
- increase the collaboration between OTL, OSS, OAF, OEE for greater and more continuous support throughout the District
- establishing data dashboards that provide real-time information for greater informed decision making
- examine our curricula to ensure that we are on the leading edge of rich learning in the student experience

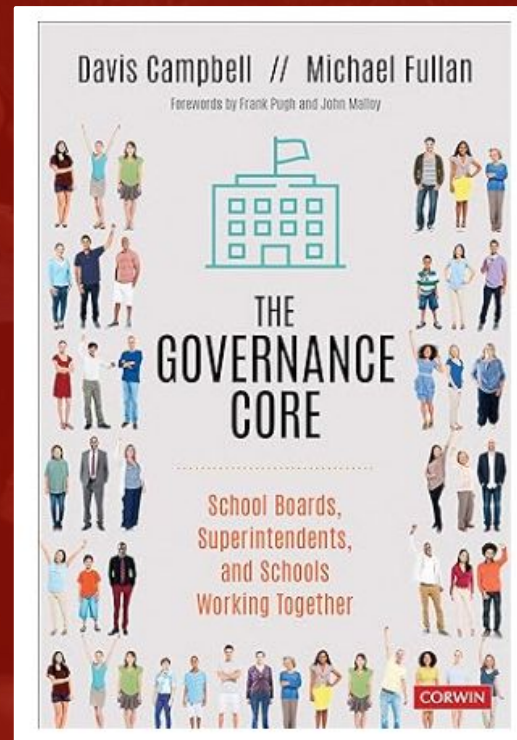


Goal 3: District Coherence

Goal 4: The Governance Core. The Superintendent will lead the School Committee in exploring The Governance Core by Campbell and Fullan to develop, build and codify a shared understanding of our roles in leading and improving the school district. In the fall workshop, we will explore mindsets for efficacy and utilize the spring workshop to check-in on our progress.

Key Actions

1. Understand our unity of purpose
2. Examine our moral imperative and the governance core
3. Develop a shared understanding of the trustee mindset
4. Develop a shared understanding of the superintendent governance mindset



Goal 4: The Governance Core